



Brussels, 20 September 2013

NOTE TO THE GOVERNING BOARD OF THE FCH JU

Subject **Contracting experts assisting the FCH JU in preparing commercialisation studies"**

Procedure **Negotiated procedure with at least 5 requests for an offer**

Dear Members of the Governing Board,

In accordance with Article 5.2 of the FCH JU Statutes, I request the Governing Board approval of the contract mentioned above.

As Executive Director and Authorising Officer of the FCH JU, I hereby give you the assurance that this specific contract has been awarded in full compliance with all applicable public procurement rules, most notably the Directive (2004/18/EC), the FCH JU's Financial Rules and the terms of the framework contracts.

For your information, you will see in annex a note summarising the procedure.

Bert de Colvenaer
FCH JU Executive Director

A handwritten signature in black ink, appearing to read "Bert de Colvenaer", is written over a large, stylized, looped signature line. The signature is positioned below the printed name and title.