LEGAL ASPECTS

Georgiana BUZNOSU
Finance and Administration Unit
Clean Hydrogen JU
THE GRANT AGREEMENT CONCEPT

YOUR RIGHTS

- To receive EU funding, under the terms and conditions defined in the grant agreement,
- To own the results of the project that you have generated
- To ask for amendments of the grant agreement (if something needs to be changed)

YOUR OBLIGATIONS

- To implement the project as planned in the description of the action (Annex 1 to the grant agreement)
- Submit reports at the time and for the periods defined in the grant agreement
- Display the EU and JU emblem and reference to Horizon Europe funding
  See also Annex 5

HOW MUCH MONEY YOU CAN GET

Overall, the granting authority can never pay
- more than the maximum grant amount fixed in the grant agreement.
- But: it may pay less;
  e.g. if the project costs at the end are less than budgeted
PARTICIPATION
Same categories apply for the lump sum MGA

Beneficiary
- Signs the project
- Has all rights and obligations

Associated partner
- Does work but can NOT declare costs

Subcontractor
- Does work and invoices the beneficiary
- The beneficiary may declare the invoice

Affiliated entity
- With a legal or capital link with the beneficiary
- Does work and may declare costs

Third party providing contributions
- Does NOT do work just give in-kind contributions
- The beneficiary may declare the costs of the contributions
Affiliated entities

Article 187 (1)(b) of the EU Financial Regulation:

Entities ‘that have a link with the beneficiary, in particular a legal or capital link, which is neither limited to the action nor established for the sole purpose of its implementation’.

Article 8 MGA – Lump Sum Grants

- Affiliated entities can charge lump sum contributions (= share of the lump sum) under the same conditions as beneficiaries.
- Their tasks must be set out in Annex 1 and their contributions must be in Annex 2.
Associated Partner (AP)

• Features:
  • Must implement the tasks that are assigned to them in Annex 1
  • They may **not charge contributions** to the action
  • The costs for their tasks are not eligible and not required
  • AP can be linked:
    • either to one or more beneficiaries
    • or with the whole consortium

• The beneficiaries must ensure that some of MGA obligations also applied to AP- see article 9.1
Subcontracts

• Please insert the cost of subcontracts in the Template Application Form– Part B -> Table 3.1g: ‘Subcontracting costs’ items and the Detailed Budget Table

Purchases

• Please insert the cost of Purchase costs in the Template Application Form – Part B -> Table 3.1h: ‘Purchase costs’ items (travel and subsistence, equipment and other goods, works and services) and Detailed Budget Table
  • In case of equipment: explain if it is full costs or depreciation: this will be part of evaluation!

Ensure consistency between amounts in the Part B tables and Detailed Budget Tables (.xls to be submitted with the application)
THE E-GRANT STRUCTURE

---

**e-GRANT**

- The Horizon Europe grant agreement and its management are **fully electronic**.
- This is from the signature of the grant until its end, all actions and communications will flow via the Funding & Tenders Portal (‘the Portal’).

**CORPORATE STRUCTURE**

- The Horizon Europe grant agreement is based on a **Commission-wide model** (so-called **Corporate Model**).
- **Call applicable model:** [Model Grant Agreement for Lump Sum Grants](#)

**SPECIFIC ANNEX 5**

Some important Horizon Europe specific rights and obligations are part of this Annex 5, such as:

- Ethics
- Values
- IPR
- Communication & Dissemination
- Open Science
- Visibility of funding
STRUCTURE OF THE GRANT

DATA SHEET = SUMMARY OF DATA

ARTICLES = GROUPED IN CHAPTERS

ANNEXES TO THE GRANT!
Annex 5 – Special Rules
Grant Agreement

- The overall lump sum is fixed in the grant agreement.

- The breakdown of lump sum shares per beneficiary and per work package is included in the grant agreement (Annex 2). The detailed cost estimations from your proposal do not become part of the grant agreement.

- Once the lump sum is fixed in the grant agreement, the costs actually incurred are not relevant.
Keeping records

Consortium *needs to keep* (e.g.)

- Technical documents
- Publications, prototypes, deliverables
- Documentation required by good research practices such as lab books
- ...any document proving that the work was done as detailed in Annex 1

Consortium *doesn't need to keep* *

- Time-sheets
- Pay-slips or contracts
- Depreciation policy
- Invoices
- ...any documents proving the actual costs incurred

*Participants still need to comply with financial record keeping obligations outside the grant agreement, if any (e.g., under national law or internal procedures)*
Synergies between forms of funding

For example, H2 Valleys require significant investments (JU funding covers only a fraction) - co-funding from other sources is needed.

**RULES**

“The Programme shall be implemented in **synergy** with other Union programmes” [Article 15 (1) HE]

**Limitations (non-exhaustive):**

a) **State aid rules:** refer also to General Block Exemption Regulation (including the provisions in the Temporary Crisis and Transition Framework)

b) **Rules on cumulation of funding:**
   - “An action that has received a contribution from another Union programme may also receive a contribution under the Programme, provided that the contributions do not cover the same costs. “(...) i.e no two sources of EU funding to the same expenditure item
   - “The cumulative financing shall not exceed the total eligible costs of the action.” [Article 15(4) HE]

• **Possible mechanisms (non-exhaustive):**
  - **Seals of Excellence:** will be awarded to applications (proposals) exceeding all the evaluation thresholds set out in this work programme, but cannot be funded due to lack of budget available to the Call. The Seal indicates that a project may be a good candidate for receiving support from other EU or national sources of funding (e.g. cohesion funds in the MS, managed by the corresponding MA).
  - **Cumulative funding** (use of several funding programmes – EU structural and R&I, national, regional etc)
Lump Sum Characteristics

Dionisis TSIMIS
Project Officer
Clean Hydrogen JU
Why use lump sum funding?

Significant potential for simplification and reducing errors

- Lump sum project funding removes all obligations on actual cost reporting and financial ex-post audits – i.e. a major reduction of administrative burden
- Level playing field (SMEs vs Large enterprises)
- No change in terms of flexibility (deviations, amendments etc)

Focus on content

- Focus less on financial management and more on content
Lump sum – Key difference

- Costs are only declared once → At proposal stage
- After the evaluation and if you are selected for funding, these costs are transformed to lump sum shares and are fixed in the grant agreement for each work package (Annex 2, ‘Estimated lump sum breakdown’):

<table>
<thead>
<tr>
<th>Benefitary</th>
<th>WP1</th>
<th>WP2</th>
<th>WP3</th>
<th>WP4</th>
<th>WP5</th>
<th>WP6</th>
<th>WP7</th>
<th>WP8</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>250.000</td>
<td></td>
<td>50.000</td>
<td>300.000</td>
<td>250.000</td>
<td></td>
<td>300.000</td>
<td></td>
<td>1.150.000</td>
</tr>
<tr>
<td>B</td>
<td>250.000</td>
<td>350.000</td>
<td>50.000</td>
<td></td>
<td>100.000</td>
<td>150.000</td>
<td></td>
<td></td>
<td>900.000</td>
</tr>
<tr>
<td>C</td>
<td>100.000</td>
<td>100.000</td>
<td>50.000</td>
<td></td>
<td>280.000</td>
<td></td>
<td></td>
<td></td>
<td>530.000</td>
</tr>
<tr>
<td>D</td>
<td>120.000</td>
<td></td>
<td>50.000</td>
<td></td>
<td>100.000</td>
<td>150.000</td>
<td></td>
<td></td>
<td>420.000</td>
</tr>
<tr>
<td>Total</td>
<td>350.000</td>
<td>470.000</td>
<td>350.000</td>
<td>200.000</td>
<td>300.000</td>
<td>530.000</td>
<td>200.000</td>
<td>600.000</td>
<td>3.000.000</td>
</tr>
</tbody>
</table>

Lump sum = Maximum grant amount

- In setting the lump sum, you are free to define the amount necessary to carry out your project (but respecting topic condition restrictions)
Writing a lump sum proposal

- Use the part B template that is available in the submission system.

- To define and justify the lump sum, you need to provide a **detailed budget table** with cost estimations.

- The detailed budget table is an **Excel file**. You must download it from the online submission system, fill it and submit it as an annex to the Part B of your application form.
In this detailed budget table, you provide cost estimations for each cost category per beneficiary (and affiliated entity if any) and per work package.

The cost estimations must be an approximation of your actual costs.

The cost estimations are used to generate in the detailed budget table a breakdown of lump sum shares per work package and per participant.
Be consistent between the two

### Detailed Budget table vs. Part A

#### ESTIMATED BREAKDOWN OF THE LUMP SUM

<table>
<thead>
<tr>
<th>BENEFICIARIES \ WORK PACKAGES</th>
<th>WP1 Management</th>
<th>WP2 RESEARCH</th>
<th>WP3 DEMO</th>
<th>Total</th>
<th>Pct %</th>
</tr>
</thead>
<tbody>
<tr>
<td>BE: Baird Consulting Scs</td>
<td>30,677.50</td>
<td>103,697.50</td>
<td>65,625.00</td>
<td>200,000.00</td>
<td>12.90%</td>
</tr>
<tr>
<td>BE: AE: Test Canella-Valeria</td>
<td>816,750.00</td>
<td>131,250.00</td>
<td>0.00</td>
<td>450,000.00</td>
<td>28.20%</td>
</tr>
<tr>
<td>BE: Test France</td>
<td>141,173.88</td>
<td>50,898.69</td>
<td>7,927.46</td>
<td>200,000.00</td>
<td>12.90%</td>
</tr>
<tr>
<td>BE: Janjon Tomasz Janisz</td>
<td>315,000.00</td>
<td>0.00</td>
<td>355,000.00</td>
<td>700,000.00</td>
<td>45.16%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>805,601.38</strong></td>
<td><strong>285,846.19</strong></td>
<td><strong>458,552.44</strong></td>
<td><strong>1,550,000.00</strong></td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Percentage:</strong></td>
<td>51.97%</td>
<td>18.44%</td>
<td>29.58%</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

#### 3 - Budget

<table>
<thead>
<tr>
<th>No</th>
<th>Name of Beneficiary</th>
<th>Country</th>
<th>Role</th>
<th>Requested grant amount</th>
<th>Income generated by the action</th>
<th>Financial contributions</th>
<th>Own resources</th>
<th>Total estimated income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Baird Consulting Scs</td>
<td>BE</td>
<td>Coordinator</td>
<td>200,000.00</td>
<td></td>
<td></td>
<td>200,000.00</td>
<td>200,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Test Canella-Valeria</td>
<td>BE</td>
<td>Affiliated</td>
<td>350,000.00</td>
<td>100,000.00</td>
<td></td>
<td>450,000.00</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Test France</td>
<td>FR</td>
<td>Partner</td>
<td>200,000.00</td>
<td></td>
<td></td>
<td>200,000.00</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Janjon Tomasz Janisz</td>
<td>PL</td>
<td>Partner</td>
<td>600,000.00</td>
<td>100,000.00</td>
<td></td>
<td>700,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>1,350,000.00</strong></td>
<td><strong>100,000.00</strong></td>
<td></td>
<td><strong>1,450,000.00</strong></td>
<td><strong>1,550,000.00</strong></td>
</tr>
</tbody>
</table>

Not applicable in our call
Evaluation

- **Standard evaluation criteria**: excellence, impact, and implementation.

- The cost estimations assessed under the **implementation** criterion.

- Experts will:
  - ensure that the cost estimations are **reasonable and non-excessive**
  - evaluate whether the proposed resources and the split of the lump sum **allow completing the activities described in the proposal**.

- If the experts find overestimated costs, they make **concrete recommendations** on the budget that are recorded in the Evaluation Summary Report. This will be reflected in a modified lump sum amount in the grant agreement.

- Cost estimations that are clearly overestimated or underestimated lead to a **decreased score** under the implementation criterion.
Simple and automated financial report

<table>
<thead>
<tr>
<th>WP1</th>
<th>WP2</th>
<th>WP3</th>
<th>WP4</th>
<th>WP5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beneficiary A</td>
<td>250.000</td>
<td>50.000</td>
<td>300.000</td>
<td></td>
</tr>
<tr>
<td>Beneficiary B</td>
<td>250.000</td>
<td>350.000</td>
<td>50.000</td>
<td></td>
</tr>
<tr>
<td>Beneficiary C</td>
<td>100.000</td>
<td>100.000</td>
<td>50.000</td>
<td></td>
</tr>
<tr>
<td>Beneficiary D</td>
<td>120.000</td>
<td>50.000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>350.000</td>
<td>470.000</td>
<td>350.000</td>
<td>200.000</td>
</tr>
</tbody>
</table>

Interim payments pay the lump sum shares for completed work packages.

Final payments can also pay partially completed work packages.

\[\text{Payment} = 350\,000 + 0 + 350\,000 + 0 = 700\,000 \, \text{€} \]
A work package (WP) is a major sub-division of the work plan of your project.

As many as needed but no more than what is manageable

• The default reporting period duration is 18 months (e.g. 18+18, 18+18+12 etc)
• Bear this in mind when you time your work packages!
• But dividing your work packages just to match the timing of reporting periods is not recommended.
• It could only be considered for work packages that have the same activities throughout project. (e.g Management, Communication, Dissemination, Exploitation)
Grant Preparation

● We follow the **standard process to prepare the grant agreement.**

● The grant agreement for your project will be based on the Model Grant Agreement for lump sum grants.

● The ‘no negotiation’ principle applies. The grant agreements is prepared on the basis of the proposal you submitted. However, some changes might be necessary:
  
  • correcting obvious errors and inconsistencies
  • other changes necessary to comply with applicable rules
  • adjustment of the lump sum to the amount specified in the Evaluation Result Letter

● The **breakdown of lump sum shares per beneficiary and per work package** is included in the grant agreement as Annex 2. The submitted detailed lump sum budget table is not part of the lump sum grant agreement.

● Once the lump sum is fixed in the grant agreement, **it will not be questioned** if the prices for goods or services change later on.
Lump Sum Budgeting

Nora Ovcharova
Financial Officer at the Finance & Administration Unit
Clean Hydrogen JU
We follow the standard process to prepare the grant agreement.

The breakdown of lump sum shares per beneficiary and per work package is included in the grant agreement as Annex 2. The submitted detailed lump sum budget table is not part of the lump sum grant agreement.
Detailed Budget Table in a Lump sum proposal

- **Novelty**: Detailed Budget Table as part of the proposal – there you provide cost estimations for each cost category per beneficiary (and Affiliated Entity, if any) and per Work Package.

- **Cost estimations must be based on actual costs.** Similarly to actual costs, the estimates
  - are subject to the same eligibility rules as in actual costs grants
  - must be in line with your normal practices
  - must be reasonable / non-excessive
  - must be in line with the needs, and necessary for your proposed activities.

- The cost estimations are used to generate in the detailed budget table a **breakdown of lump sum shares** per work package and per participant => Lump Sum Budget of your Grant

- Details and instructions on how to fill in the lump sum detailed budget table are provided in the Funding & Tenders portal, and briefly presented in the next slides.
The Detailed Budget Table : EXCEL

- Excel Budget table not yet incorporated into Submission System - Excel table has to be downloaded, completed & uploaded as part of your Complete proposal to be evaluated.

- We recommend to use Excel 2010 or a more recent version

- The currency used in the Excel template is EURO

- Read the detailed instructions on the first tab of the Excel file

- For your proposal, you must always use the file provided in the online submission system. For information only, the template is available on the Funding & Tenders Portal.
Adding Beneficiaries (BE) & Affiliated Entities (AE)

Follow the Instructions for creating the Beneficiaries’ list in the Beneficiary tab/sheet:

- For each Beneficiary & Affiliated entity, click on “Add BE” or “Add AE” button to generate a new line for the BE/AE, & add its details: Full & short name, country & funding rate
- You need to complete all details for each & every BE or AE BEFORE you click to "Apply changes"
- To be able to generate the related Tabs/ separate sheets for each BE, or for each BE with AE.
Adding Work Packages

Similarly, in the WP tab/sheet: For each WP, click on the Add WP, or revise by the Delete WP Button
- generate an additional line for each separate WP – as many as you need,
- To be able to generate the related WP sections for each BE, or for each BE with AE.

<table>
<thead>
<tr>
<th>WP number</th>
<th>WP name</th>
<th>Add WP</th>
<th>! Double click buttons!</th>
<th>Apply changes</th>
</tr>
</thead>
<tbody>
<tr>
<td>WP1</td>
<td>Coordination &amp; Management</td>
<td></td>
<td>Clear WP2</td>
<td></td>
</tr>
<tr>
<td>WP2</td>
<td>Feasibility Analysis</td>
<td></td>
<td>Clear WP3</td>
<td></td>
</tr>
<tr>
<td>WP3</td>
<td>DEMO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Instructions | BE list | WP list | Lump sum breakdown | Person-months overview | Summary per WP | BE1 | BE3 | BE4 |
### Individual BE sheets with WP sections

**Coordinator: BE1 - BUDGET SHEET**

**COST CATEGORY**

<table>
<thead>
<tr>
<th>WORK PACKAGE 1: Coordination &amp; Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEMS</td>
</tr>
<tr>
<td>BAP TOTAL COSTS</td>
</tr>
<tr>
<td>BASE</td>
</tr>
<tr>
<td>DIRECT PERSONNEL COSTS</td>
</tr>
<tr>
<td>1.1 Employees (or equivalent)</td>
</tr>
<tr>
<td>SCIENTISTS (or equivalent in the private sector)</td>
</tr>
<tr>
<td>TECHNICAL PERSONNEL (or equivalent in the private sector)</td>
</tr>
<tr>
<td>ADMINISTRATIVE PERSONNEL (or equivalent in the private sector)</td>
</tr>
<tr>
<td>OTHERS</td>
</tr>
<tr>
<td>1.2 External Partners under direct contract</td>
</tr>
<tr>
<td>1.3 External Partners</td>
</tr>
<tr>
<td>1.4 SME owners and natural person beneficiaries</td>
</tr>
<tr>
<td>1.5 DIRECT PURCHASE COSTS</td>
</tr>
<tr>
<td>2.0</td>
</tr>
<tr>
<td>2.1 Travel and subsistence</td>
</tr>
<tr>
<td>2.2 Equipment (complete ‘Operation costs’ sheet)</td>
</tr>
<tr>
<td>2.3 Infrastructure</td>
</tr>
<tr>
<td>2.4 Other assets</td>
</tr>
<tr>
<td>2.5 Other goods, works and services</td>
</tr>
<tr>
<td>2.6 Consumables</td>
</tr>
<tr>
<td>2.7 Services for meetings, seminars</td>
</tr>
<tr>
<td>2.8 Services for dissemination activities (including website)</td>
</tr>
<tr>
<td>2.9 Public relations</td>
</tr>
<tr>
<td>2.10 Other (advisory, insurance, translation, etc.)</td>
</tr>
<tr>
<td>2.11 OTHER COST CATEGORIES</td>
</tr>
<tr>
<td>3.1 Financial support to third parties (if applicable in the topic specific conditions)</td>
</tr>
<tr>
<td>3.2 Internally provided goods and services</td>
</tr>
<tr>
<td>3.3 Transferred access to research infrastructure item costs (if mentioned as eligible in the topic specific conditions)</td>
</tr>
<tr>
<td>3.4 Virtual access to research infrastructure item costs (if mentioned as eligible in the topic specific conditions)</td>
</tr>
<tr>
<td>3.5 PCMUP procurement costs (if mentioned as eligible in the topic specific conditions)</td>
</tr>
<tr>
<td>TOTAL DIRECT PERSONNEL COSTS AND PURCHASE COSTS (A+B+C)</td>
</tr>
<tr>
<td>2700.00</td>
</tr>
<tr>
<td>TOTAL DIRECT COSTS (A+B+C)</td>
</tr>
<tr>
<td>2700.00</td>
</tr>
<tr>
<td>3. INDIRECT COSTS (25% (A+B))</td>
</tr>
<tr>
<td>3.1</td>
</tr>
<tr>
<td>TOTAL COSTS (A+B+C+D)</td>
</tr>
<tr>
<td>4382.00</td>
</tr>
</tbody>
</table>

**COSTS WORK PACKAGE 2: Feasibility Analysis**

- Complete one ‘BEx’ sheet per beneficiary. This sheet includes one separate section for each work package. For each work package, enter the cost estimations under each cost category used.
- Enter only the number of units and the cost per unit for each cost category (yellow cells). The total costs per cost category is calculated automatically.
- For the cost per unit, enter only whole numbers (integers).
- If the beneficiary does not contribute to a specific work package, leave the cells empty.
Enter the total **number of units** and the **average costs** per unit for each category of personnel, where:

- **1 unit = 1 person-month**

- If more than 1 person from a category foreseen & the persons have different personnel rates, take average for the category to multiply by number of months worked by all persons of the category.

- To be based on actual costs for your entity, and personnel **Dashboard available for reference**

- Deviations from Dashboard country rates for resp. category to be justified in Comments Section.
Horizon dashboard for Lump Sum personnel costs

- Experts involved in the evaluation of lump sum proposals use the dashboard to ensure that budgets are reasonable and non-excessive.

- For each combination of country and organisation type selected, the dashboard displays the distribution between the 20th and the 80th percentile, and the median personnel costs.

- Based on grants signed from 2021.

- Applicants justify high personnel costs in the ‘Any comments’ tab of the Excel detailed budget table.

Access the dashboard [here](#)
Direct Purchase Costs in BE, or BE+AE sheets

- Enter the total number of units and the average cost per unit for each relevant cost category.

- The cost per unit will be an average of the prices of all items in the given category for a given beneficiary and a given work package. No more detailed information is required in the Excel file.

- If purchase costs exceed 15% of the personnel costs of a given beneficiary, this beneficiary must complete table 3.1h of Part B of the proposal template.

<table>
<thead>
<tr>
<th>Participant Number/Short Name</th>
<th>Cost (£)</th>
<th>Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel and subsistence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other goods, works and services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Remaining purchase costs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(&lt;15% of pers. costs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Depreciation costs in BE, or BE+AE sheets

C.2 Equipment - depreciation costs for each BE per WP. For calculations use Depreciation tab.

- Depreciation Costs are not automatically transferred into BE table as “Units” * “Unit Cost” => so if you have several depreciation items to be encoded in 1 row for same BE & WP & resource category, you must enter an average cost for all items & the number of units for C.2 of BE sheet.

- For Calls authorizing Full capitalized costs of specific Equipment, there’s no need to complete the Depreciation tool for the items; yet a Comment must be added that Full costs are included in Budget.
“Comments” section

Comments & Justifications on personnel rates deviations, Full Purchase costs, or Own resources to be included in the Any Comments tab of the Budget table, for considerations during Evaluation.

<table>
<thead>
<tr>
<th>nr</th>
<th>BE ref</th>
<th>WP ref</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BE1</td>
<td></td>
<td>Qualified senior researcher needed, so personnel costs are higher than average for WP1</td>
</tr>
<tr>
<td></td>
<td>BE3</td>
<td></td>
<td>No depreciation but Full Purchase capitalised costs of call-specified equipment</td>
</tr>
<tr>
<td></td>
<td>BE4</td>
<td></td>
<td>Own resources of 100 K</td>
</tr>
</tbody>
</table>
3 - Budget

Ensure adding correct totals per BE in Annex 1 & be aware that Estimated Breakdown becomes Budget Annex 2 of the Grant !!!

---

<table>
<thead>
<tr>
<th>No</th>
<th>Name of Beneficiary</th>
<th>Country</th>
<th>Role</th>
<th>Requested grant</th>
<th>Financial contribution</th>
<th>Own resources</th>
<th>Total estimated effort</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Baird Consulting Scs</td>
<td>BE</td>
<td>Coordinator</td>
<td>200,000.00</td>
<td></td>
<td></td>
<td>200,000.00</td>
</tr>
<tr>
<td>2</td>
<td>Test Camelia-Valeria</td>
<td>BE</td>
<td>Affiliated</td>
<td>150,000.00</td>
<td>100,000.00</td>
<td></td>
<td>450,000.00</td>
</tr>
<tr>
<td>3</td>
<td>Test France</td>
<td>FR</td>
<td>Partner</td>
<td>200,000.00</td>
<td></td>
<td></td>
<td>200,000.00</td>
</tr>
<tr>
<td>4</td>
<td>Janiomi Tomasz Janisz</td>
<td>PL</td>
<td>Partner</td>
<td>500,000.00</td>
<td>100,000.00</td>
<td></td>
<td>700,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td></td>
<td>1,250,000.00</td>
<td>100,000.00</td>
<td>100,000.00</td>
<td>1,550,000.00</td>
</tr>
</tbody>
</table>

---

**ESTIMATED BREAKDOWN OF THE LUMP SUM**

<table>
<thead>
<tr>
<th>BENEFICIARIES \ WORK PACKAGES</th>
<th>WP1 Management</th>
<th>WP2 RESEARCH</th>
<th>WP3 DEMO</th>
<th>Total</th>
<th>Pct %</th>
</tr>
</thead>
<tbody>
<tr>
<td>BE1: Baird Consulting Scs</td>
<td>30,677.50</td>
<td>103,697.50</td>
<td>65,625.00</td>
<td>200,000.00</td>
<td>12.90</td>
</tr>
<tr>
<td>BE1-AE2: Test Camelia-Valeria</td>
<td>318,750.00</td>
<td>131,250.00</td>
<td>0.00</td>
<td>450,000.00</td>
<td>25.03</td>
</tr>
<tr>
<td>BE3: Test France</td>
<td>141,178.88</td>
<td>50,898.69</td>
<td>7,927.44</td>
<td>200,000.00</td>
<td>12.00</td>
</tr>
<tr>
<td>BE4: Janiomi Tomasz Janisz</td>
<td>510,000.00</td>
<td>0.00</td>
<td>285,000.00</td>
<td>790,000.00</td>
<td>51.10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>805,601.38</strong></td>
<td><strong>285,846.19</strong></td>
<td><strong>458,552.44</strong></td>
<td><strong>1,550,000.00</strong></td>
<td><strong>100.00</strong></td>
</tr>
</tbody>
</table>

**Percentage:** 51.97% - 18.40% - 29.58% = 100.00%
Resources available

One dedicated lump sum page on the Funding & Tenders Portal with:

Guidance documents

- What do I need to know? & Quick guide
- Frequently asked questions
- Detailed guidance for participants
- Lump sum briefing slides for experts

Reference documents

- Model Grant Agreement Lump Sum
- Decision authorising the use of lump sum contributions under the Horizon Europe Programme

Events

- Future events
- Past events and recordings