

Data Appendix

In case of paper flow (non e-Ordering), this Data Appendix is valid when accompanied with the Contract Body duly initialled by the parties and referring to the same Specific Contract Number and Framework Contract Number

Contract Type: Quoted Time and Means

Specific Contract Number:

Framework Contract Number:

The Parties:

The [Contracting Authority/ name of JU], which is represented for the purposes of the signature of this contract by Mr/Mrs XXXXXXXXXXXXX , Job Title,

The Contractor
[NAME
ADDRESS
VAT N°]

which together form XXX CONSORTIUM, represented by Mr/Ms XXXXXXXXXXXXX - Job Title XXX - & - Mr/Ms XXXXXXXXXXXXX - Job Title XXX

the contractor identified above shall be jointly and severally liable vis-à-vis the Commission for the performance of this contract

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Framework Contract Signature Date: DD/MM/YYYY

Request Number: TEST II-XXXXXXXXXXXXXXXXX dated DD/MM/YYYY

Subject: XXXXXXXXXXXXX

Start Date: [OPTION 1]
on the date it is signed by the last contracting party.

[OPTION 2]
on the later between the following two dates: the date it is signed by the last contracting party and the date following the end of Specific Contract n° yyyyyyy.

[OPTION 3]
on the later between the following two dates: the date it is signed by the last contracting party and dd/mm/yyyy.

[OPTION 4]
on the latest among the following three dates: the date it is signed by the last contracting party, dd/mm/yyyy and the date following the end of Specific Contract n° yyyyyyy.

End Date: [OPTION 1]
be completed at the latest on dd/mm/yyyy.

[OPTION 2]
end on dd/mm/yyyy.

[OPTION 3]
last for a duration of XX months.

Place of Delivery: on the premises of the Contractor in

Number of Working Days to submit a quote: XX

Number of Working Days to approve a quote: XX

Profile: XXXXXXXX **Daily Rate:** XXXX EUR **Number of Days:** XXX **Amount for Profile:** XXXXXXXX EUR

Total Amount: XXXXXXXX EUR

Invoicing Procedure

[OPTION 1a - WHEN THE SPECIFIC CONTRACT RELATES TO AN AMOUNT LESS THAN €25,000, NO LIST OF PRE-EXISTING RIGHTS REQUIRED]
- 100 % of the total price of the specific contract shall be invoiced once the work has been completed, on the basis of quotation forms and Certificates of Conformity duly completed and signed by both the Contracting Authority and the Contractor using the forms in Annex III and IV (to be attached to the invoice).

[OPTION 2a - WHEN THE SPECIFIC CONTRACT RELATES TO AN AMOUNT OF €25,000 OR MORE, NO LIST OF PRE-EXISTING RIGHTS REQUIRED]
- Invoices shall be submitted periodically - at the end of each calendar quarter, on the basis of quotation forms and Certificates of Conformity duly completed and signed by both the Contracting Authority and the Contractor using the forms in Annex III and IV (to be attached to the invoice).

[OPTION 1b - WHEN THE SPECIFIC CONTRACT RELATES TO AN AMOUNT LESS THAN €25,000, LIST OF PRE-EXISTING RIGHTS IS REQUIRED]

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- 100 % of the total price of the specific contract shall be invoiced once the work has been completed, on the basis of quotation forms and Certificates of Conformity duly completed and signed by both the Contracting Authority and the Contractor using the forms in Annex III and IV (to be attached to the invoice).

With the invoice, the Contractor shall provide the Contracting Authority with a list of the pre-existing rights and third parties' rights including its personnel, creators or other right holders as provided for in Article II.23.4 of the Framework Contract.

[OPTION 2b - WHEN THE SPECIFIC CONTRACT RELATES TO AN AMOUNT OF €25,000 OR MORE, LIST OF PRE-EXISTING RIGHTS IS REQUIRED]

- Invoices shall be submitted periodically - at the end of each calendar quarter, on the basis of quotation forms and Certificates of Conformity duly completed and signed by both the Contracting Authority and the Contractor using the forms in Annex III and IV (to be attached to the invoice).

With the last invoice, the Contractor shall provide the Contracting Authority with a list of the pre-existing rights and third parties' rights including its personnel, creators or other right holders as provided for in Article II.23.4 of the Framework Contract.

Bank Account: XXXXXXXXXXXXX held with XXXXXXXXXXXXXXXXXXXX

Subcontracting

6.1 In conformity with Article II.10 of the General Conditions, the Contractor is permitted to subcontract:

- to subcontractors listed in the Contractor's Tender (Annex VI to the Framework Contract) – without need of prior written authorisation from the Commission;
- to new freelancers (as defined in the Tendering specifications – Annex V to the Framework Contract) - without need of prior written authorisation from the Contracting Authority;
- to other subcontractors – after receiving prior written authorisation from the Contracting Authority.

6.2 Tasks stated in Annexes I and II may be performed by subcontractor(s) [Name and address of subcontractor(s)], entirely at the risk of the Contractor.

6.3 Without prejudice to the Contracting Authority's other rights under Article II.17 of the General Conditions, if the Contractor fails to meet his obligations, the Specific Contract with the Contracting Authority may be terminated in accordance with Article II.17.1 (c) of the General Conditions. This clause applies throughout the term of the Specific Contract.

Performance Guarantees

Not applicable

Invoicing information

Department code:
Address

Persons Responsible for the Contracting Authority

Administrative matters:

[NAME]
[OFFICE] [TEL]
[E-MAIL]

Technical matters:

[NAME]
[OFFICE] [TEL]
[E-MAIL]

Persons Responsible for the Contractor

[NAME]
[TEL]
[E-MAIL]

Additional Provisions

Not applicable

In case of paper flow (non e-Ordering), done in duplicate at Brussels on

For the Contractor

For the Contracting Authority