

FCH JU Traineeship - 2015 (2d in-take)

The Fuel Cell and Hydrogen Joint Undertaking (FCHJU) operates a traineeship programme. The programme gives trainees an understanding of the FCH JU and its role within the activities of the European Union, enables them to acquire practical knowledge of the FCH JU and its regulatory framework and to obtain professional experience in the course of their work.

Detailed rules can be found here: [Decision of the Governing Board of Fuel Cells and Hydrogen 2 Joint Undertaking laying down the rule on the use of trainees](#)

The trainee will have an opportunity to

- Work in a multicultural and multilingual environment, contributing to the development of mutual understanding, trust and tolerance.
- Put into practice knowledge acquired during their studies, particularly in their specific areas of competence.
- Experience the professional life and its constraints, duties and opportunities.
- Acquire practical experience and knowledge of the day-to-day work of an EU organisation in an international environment

The FCH JU wishes to host a trainee to support the Communication activities

Requirements:

- Possession of a university degree in Communication or Journalism at the time of applying. Candidates must provide copies of the diplomas or other relevant certificates.
- An excellent command of oral and written English and one or more other official Union languages (French and /or German advantageous);
- Very good knowledge of Microsoft Excel (Database management)
- Good communication skills (writing and oral) and capacity to respond in time to urgent situations
- Good knowledge of IT tools
- Interest in social media

The candidates have to be nationals of the Member States of the European Economic Area (the 28 Member States of the European Union, Iceland, Liechtenstein and Norway)

Grant:

The FCH JU pays a monthly grant of **EUR 1,096.10** net per month and may pay a travel allowance to compensate the expenses incurred at the beginning and at the end of the traineeship from the place of residence, which is normally the address provided for correspondence. It is recommended to read carefully the detailed rules applicable.

How to apply:

The placements are for the period to a maximum of 6 months.

Interested candidates should send a motivation letter in English together with their CV in EU format and a copy of their university degree by e-mail to applications@fch.europa.eu at the latest by **Friday 21 August 2015**

Indicative timing:

The present call is to select trainees for intake in the second half of 2015:

Period for receipt of applications ¹	By 25 August 2015
Screening/telephone contact with pre-selected candidates (indicative)	End of August 2015 - beginning of September 2015
Contract issued (indicative)	By mid of September 2015
Start of traineeship	The traineeship period may start any time between September 2015 and October 2015 and will last max. 6 months.

The FCH JU takes care to avoid any form of discrimination in its procedures.

¹ In case of numerous applications, the FCH JU reserves the right to limit the screening to the first 50 applications received.

Please note that the personal information FCH JU requests from candidates will be processed in line with Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the European Union institutions and bodies and on the free movement of such data.

The purpose of processing of the personal data candidates submit is to manage applications in view of a possible traineeship at FCH JU.

FCH JU Privacy statement

http://www.fch-ju.eu/sites/default/files/FCH%20JU_%20Privacy%20statement_0.pdf

For a CV template, please visit: <http://europass.cedefop.europa.eu>