FCH JU Programme Review Days 2016  
Project Self-assessment Report

*To be sent to* [*prd@fch.europa.eu*](mailto:prd@fch.europa.eu)***by May 31st, 2016***

*Please fill in the yellow- and pink-shaded cells with the information requested. The information for the cells in pink can be copied from the worksheet “General Information” in the poster template excel file (where it is filled in automatically according to project acronym).*

# General project information

|  |  |
| --- | --- |
| Programme Review Days 2016 Panel |  |
| Project acronym |  |
| Full project title |  |
| FCH JU grant agreement number |  |
| Call topic |  |
| Project start-date (date format: dd/mm/yyyy) |  |
| Project end-date (date format: dd/mm/yyyy) |  |
| Total budget (€) |  |
| FCH JU contribution (€) |  |
| Other external contribution (€) |  |
| Coordinator name |  |
| Coordinator email address |  |
| Beneficiaries |  |
| Project website/URL |  |

Table 1: Project partners *(add/delete rows as necessary)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner No.** | **Partner name (*organisation*)** | **Type of organisation  (*Industry, SME, Higher Education, Research Organisation, Other*)** | **Country** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| … |  |  |  |

**Project description:**

|  |  |  |
| --- | --- | --- |
| ***Project stage of implementation (% of project duration passed at date of 01/06/2016):*** |  | ***%*** |

***Project short summary/abstract: (300 words max.)****You can base this on the project abstract or on the publishable summary of your latest periodic report submitted to the FCH JU.*

|  |
| --- |
|  |

# Relevance to programme objectives, project achievements

***Programme* objectives/targets (MAIP/AIP or MAWP/AWP ) and *project* objectives/targets:**

*Describe how the project’s objectives and quantitative targets address the specific objectives/targets in the MAIP/MAWP and in the AIP/AWP relevant to the call for proposal in which the project was selected, and how they relate to the European and international technological state-of-art (SoA) by providing references (1/2 page).*

|  |
| --- |
|  |

***Project achievements:***

*Outline the project’s achievements to date in relation to its objectives and targets.  
Note that for quantitative targets, achievements should also be described quantitatively in Table 2.****(up to 1 page in addition to Table 2 further down)****.*

|  |
| --- |
|  |

Table 2: Project objectives, achievements and comparison to state of the art *(add rows as necessary)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Project objectives / targets** | **Corresponding programme objective / quantitative target (specify target year)[[1]](#footnote-1)** | **Current project status** | **Probability of reaching initial target (%)[[2]](#footnote-2)** | **State of the art 2016 -  value and reference** | **Comments on project progress / status** | **Future actions[[3]](#footnote-3)** |
| 1. **Project objectives relevant to multi-annual objectives - please specify relevant multi-annual plan: Select option here** | | | | | | | |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 1. **Project objectives relevant to annual objectives (from AIP / AWP) if different than above- please specify AIP/AWP reference year: Select option** | | | | | | | |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| **(c) Other project objectives** | | | | | | | |
| 5 |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |

**Other comments to complement Table 2 :**

|  |
| --- |
|  |

Table 3: Project roadmap *(add rows as necessary)*

*List the project milestones and related ifnromation. (add/remove rows as necessary)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestones** | |  |  |  |
| **Number** | **Description** | **Foreseen implementation year (year 1, year 2,..)** | **Milestone reached to date (yes/no)** | **Comments on progress towards the milestone including foreseen date of achievement if not yet reached** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |

# Bottlenecks, risks and modifications to targets

*Describe the bottlenecks faced to date in the execution of the project, and any identified risks or threats to the ability to achieve the project objectives and targets.*

*For* ***each of the objectives/targets*** *listed in* Table 2 *for which the* ***probability of final target achievement is less than 100%****, provide a detailed explanation of why this is the case and the proposed remedial action.*

Table 4: Bottlenecks and risks *(add rows as necessary)*

|  |  |  |
| --- | --- | --- |
| **Objective nr.[[4]](#footnote-4)** | **Bottlenecks and risks** | **Suggested nature of a possible target revision[[5]](#footnote-5)** |
|  |  |  |
|  |  |  |

# Complementarity/Exploitation of synergies with other projects and programmes

**Co-funding at national level (within Europe)**

Is the project co-funded by any other agency or under a national programme?

  If you answered yes, please provide details in Table 5 below

Table 5: Co-funding (if applicable) (*add rows as necessary)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding Organism** | **Funding scheme or programme** | **Title of the co-funding contribution or grant** | **Funding amount (€)** | **Activities covered by the additional funding** |
|  |  |  |  |  |
|  |  |  |  |  |

Table 6: Interactions with projects (past and present) funded under EU programmes *(add rows as necessary)*

|  |  |
| --- | --- |
| **Name of the project** | **Description of interactions, synergies and/or joint activities (if any) and relevant benefits obtained** |
| **Project funded by the FCH JU** | |
| *Project 1 (specify acronym)* |  |
| … |  |
| **Project funded under other EU framework programmes for Research (FP5, FP6, FP7, Horizon 2020,….)** | |
| *Project 1 (specify acronym) / programme* |  |
| … |  |
| **Project funded under other EU programmes (Connecting Europe Facilities, Marco Polo, Regional Development Funds, …)** | |
| *Project 1 (specify acronym) / Programme* |  |
| … |  |

Table 7: Interactions with national and international-level projects and initiatives (past and present) *(add rows as necessary)*

|  |  |  |
| --- | --- | --- |
| **Name of programme and/or projects** | **Countries involved** | **Description of interactions, synergies and/or joint activities (if any) and relevant benefits obtained** |
| *Project 1 (specify acronym) or initiative / Programme* |  |  |
| … |  |  |

**Other comments:**

|  |
| --- |
|  |

# Horizontal and dissemination activities related to the FCHJU project

*Describe horizontal and dissemination activities being conducted in the project. Please give* ***full references*** *for conferences, workshops, publications, patents, etc.*

Table 8: Horizontal and dissemination activities related to the FCHJU project

|  |  |
| --- | --- |
| **Activity type** | **Description of activities/achievements** |
| **Horizontal activities** | |
| Training and education |  |
| Safety, regulations, codes and standards |  |
| Public awareness |  |
| **Dissemination activities** | |
| Publications[[6]](#footnote-6) |  |
| Public deliverables completed[[7]](#footnote-7) |  |
| Conference presentations |  |
| Workshops organised by the project |  |
| Other workshops in which the project was presented |  |
| **Intellectual property** | |
| Number of patent priorities (not yet patent applications) |  |
| Number of patent applications (not yet granted) |  |
| Number of granted patents |  |
| **Other** | |
| Specify |  |

**Other comments concerning horizontal and dissemination activities:**

|  |
| --- |
|  |

# Exploitation plan (NB. The exploitation plan is not a dissemination plan)

*Describe the way in which you anticipate that the project results will be exploited by the partners, and the timeframe by which you expect them to be implemented. This should allow to confirm the expected impact as detailed in the relevant call topic.* *The exploitation plan should ideally include: focused market analysis (market potential, target end-users, competitors), product concept development and fine tuning, an exploitation strategy including IPR, standardisation issues, financial strategy, etc.*

|  |  |
| --- | --- |
| ***Questions that you may consider:***   * *How are the results going to be exploited? In further research/demo projects, in commercialisation activities Please describe in what way the project partners will use the results* * *Are the results [going to be] patented?  If so, how will the patent(s) be exploited (direct exploitation by one of the partners? Technology transfer company? Licensing (to whom?)* * *Are the results going to be exploited for standardisation purposes?  Please identify relevance and efforts needed* * *Do you think the FCH JU can play a role in facilitating the exploitation of your results?  If so, how?*   *Marketing aspects:*   * *What is the marketable product that ultimately benefits from the project results? Is this in the remit of any of the partners’ activities? Which one?* * *Will the partner(s) commercialise the product? When? Where?* * *Who will be the customer(s)?* * *What size of market do you foresee (sales volumes, turnover)?* * *When do you foresee that the results will be exploited at commercial level?* * *Who are the other (competing) groups working in the field?* * *What are the obstacles (legislation, administration, standards), if any, to commercialisation of the project (NB do not include market/pricing considerations)?  What is your plan to overcome the obstacles identified?* * *Are there any tax / incentives situations identified that can benefit the market introduction? Which ones / Where?* * *Will you need to raise capital in view of exploiting the results? How do you intend to proceed?* | ***Project exploitation plan*** |

# Comments regarding the FCH JU programme

|  |
| --- |
|  |

Thank you for completing the self-assessment report.

Please send the completed form to [prd@fch.europa.eu](mailto:prd@fch.europa.eu) as well as the information for the poster (excel template and pictures) **by May 31st 2016**.

1. *Specify objectives addressed in*

   *the MAIP, MAWP (Key Performance Indicators and targets for 2017, 2020 or 2023),*

   *AIP, AWP (call topic), or*

   *any additional project-specific targets* [↑](#footnote-ref-1)
2. *Estimated probability to reach the objective by end of project* [↑](#footnote-ref-2)
3. *Explain the future actions planned to achieve the project final targets/objectives* [↑](#footnote-ref-3)
4. *Please refer to the numbering used in Table 2* [↑](#footnote-ref-4)
5. *If the original target is no longer appropriate describe how you propose that it could be modified.* [↑](#footnote-ref-5)
6. *Please do not include publications related to any activity not directly linked to the FCH JU project* [↑](#footnote-ref-6)
7. Please list all public deliverables already completed: deliverable number and deliverable name [↑](#footnote-ref-7)